



10605 Raystown Road, Suite A, Huntingdon PA 16652-9603 (814)-627-1626 ext. 3019

**Erosion & Sediment Control Plan Review Application (Effective: April 7, 2022)**

Online payments available at <https://huntingdoncd.egovpayments.com/egov/apps/payment/center.egov>

The following application must be completed and accompany all erosion and sediment control plans

<b>APPLICANT INFORMATION</b>	
Applicant/Owner/Developer Name:	
Mailing Address:	
Phone:	Email:
<b>CONSULTANT INFORMATION</b>	
Plan Preparer/Consultant:	
Mailing Address:	
Phone:	Email:
<b>PROJECT INFORMATION</b>	
Project Name:	
Location/Address:	
Municipality:	Acres of Earth Disturbance:
Receiving Stream/Waters:	
Chapter 93 Existing/Designated Use Classification:	
Project/Earth Disturbance Activities Description:	

The applicant agrees to comply with all requirements of the Pennsylvania Department of Environmental Protection's Title 25, Chapter 102, Erosion and Sediment Pollution Control rules and regulations. Applicant Further Agrees to obtain all other necessary Federal, State, County and Local Permits associated with the project.

\_\_\_\_\_  
Signature of Applicant or Consultant Date

**FEE SCHEDULE ON OPPOSITE SIDE**

<b>DISTRICT USE ONLY</b>		
E&S Plan No. or NPDES Permit No.:		
Date Received:		Received By:
E&S Plan Review Fee Paid:	\$	Check No:
NPDES Administrative Filing Fee Paid:	\$	Check No.
PA DEP Disturbed Acreage Fee Paid:	\$	Check No.

**HUNTINGDON COUNTY CONSERVATION DISTRICT  
E&S PLAN REVIEW AND NPDES PERMIT FEE SCHEDULE**

**Depending on the project review and permit requirements, there may be up to 3 different fees that must be paid upon submission.**

Online payments also available at <https://huntingdoncd.egovpayments.com/egov/apps/payment/center.egov> except for PA DEP Disturbed Acreage Fee which must be submitted by check.

- 1. E&S Plan Review Fee** – made payable to “Huntingdon County Conservation District.” (All E&S plan reviews)
- 2. NPDES Administrative Filing Fee**– made payable to “Huntingdon County Clean Water Fund.” (For all NPDES permit applications—required on projects involving one acre or greater of earth disturbance)
- 3. PA DEP Disturbed Acreage Fee** – made payable to “Commonwealth of PA Clean Water Fund.” (If a NPDES permit is required, then this DEP Fee is also required; the check is forwarded to DEP by our office)

1. E&S Plan Review Fee				
Check One:				
<input type="checkbox"/>	Commercial / Industrial / Residential Subdivision (3 or more lots) Development			
	Base Fee + (Per Acre Fee x Disturbed Acres*) = E&S Plan Review fee			
	Base Fee	Per Acre Fee	Disturbed Acres (rounded <b>up</b> to whole number*)	E&S Plan Review Fee Remitted
	\$550	\$200		\$
<input type="checkbox"/>	Other Types of Development (All agricultural related projects, timber harvesting, churches, single-family homes, municipal project, schools, university/colleges, fire companies)			
	Base Fee + (Per Acre Fee x Disturbed Acres*) = E&S Plan Review fee			
	Base Fee	Per Acre Fee	Disturbed Acres (rounded <b>up</b> to whole number*)	E&S Plan Review Fee Remitted
	\$100	\$75		\$
<input type="checkbox"/>	E&S Control Plan Review for Chapter 105 General Permits (for private use and Other Types of Development, defined above)			
	\$25 Flat Fee Only			
<input type="checkbox"/>	Clean Fill & Borrow Sites 0.99 acre or less			
	\$250 Flat Fee Only			
<input type="checkbox"/>	Small Clean Fill & Borrow Sites less than 5000 square feet (< 0.11 acre) (for private use and Other Types of Development, defined above)			
	\$25 Flat Fee Only			

\*For E&S Plan Review Fees, all Disturbed Acres should be **ROUNDED UP** to the next whole acre (for example 1.1 acre would be rounded up to 2.0 acres)

2. NPDES Administrative Filing Fee (for projects 1.0 acres or greater)		
Check One:	Permit Type	Administrative Filing Fee
<input type="checkbox"/>	General PAG-01	\$500
<input type="checkbox"/>	General PAG-02	\$500
<input type="checkbox"/>	Individual	\$1500
3. PA DEP Disturbed Acreage Fee (for all NPDES Permit Applications)		
	# Disturbed Acres** x Per Acre Fee = Disturbed Acreage Fee	
Check One:	# Disturbed Acres**	Per Acre Fee
<input type="checkbox"/>		\$100
		\$

\*\*The PA DEP Disturbed Acreage Fee partial acreage should be rounded as follows: < .5 is rounded down and ≥ .5 rounded up to whole acre

## **Erosion & Sediment Control Plan Review Application Information & Procedures**

### Procedures:

1. All fees must be paid at the time of the Erosion & Sediment Control Plan (E&S Plan) Submission
2. Review Fees are payable to: **Huntingdon County Conservation District**
3. All E&S Plan submissions are reviewed in order of receipt, allow up to 30 days for review of original submission.
4. If you fail to respond to the Conservation District technical review letter within 60 days, additional fees will apply to any further reviews
5. Modifications to an approved erosion control plan that require technical review will be subject to all fees
6. Fee waivers only apply to those which are listed below
7. Erosion control plan review approvals are valid for 2 years
8. All erosion and sediment control plans that are submitted require the following: site drawings, plan narrative, application, location map, and fees.
9. The base fee does not include the first acre of development.
10. E&S Review Fees and NPDES Permit fees go to two different funds. Do not combine these fees onto one check.

**Project Acre:** To be defined as property boundary, or any land within the project limits or NPDES Permit boundary.

**Disturbed Acre:** To be defined as property, acreage, or land within the project limits or NPDES Permit boundary where any construction or other activity, which disturbs the surface of the land, is planned or may inadvertently occur, including, but not limited to the following: excavations, clearing & grubbing, embankments, land development, road construction, filling, subdivision development, mineral extraction, earthen material stockpiling, E&S control installation, and topsoil removal.

**E & S Plan Review Per Acre Fee:** The “per acre fee” should be rounded up to the next whole acre. For example, if the acreage is 1.2 acres, it should be rounded up to 2.0 acres. Projects requiring an NPDES Permit shall pay a “per acre fee” based on the “Total Disturbed Area” (Acres) within the permit boundary. Projects not requiring an NPDES Permit shall pay a “per acre fee” based on the acreage within the limits of disturbance.

**Commercial / Industrial / Residential Subdivision Development:** Includes, but is not limited to, the following types of development: small & large businesses, factories, gas stations, gas pipelines, malls, shopping plazas, stores, convenience stores, warehouses, assisted living facilities, restaurants, medical facilities, auto dealerships, business parks, banks, multi-family residential buildings, residential subdivision (3 or more lots) for the purpose of creating residential family homes, and any work associated with any of these types of facilities including, but not limited to roads, utilities, sewage treatment systems, waterlines, sewage lines, storm water systems, etc..

**Other Types of Development:** Development that does not meet the description of Commercial/Industrial Development or Residential Subdivision. To include, but not limited to, the following: All agriculture related projects, timber harvesting, churches, single-family homes, municipal project, schools, universities/colleges, fire companies.

**Chapter 105 General Permitting Development:** Review of E&S plans for Private Use or Other Types of Development (defined above) projects for GP-1 to GP-10, GP-15, and Joint Permit Applications under one acre. Project examples include stream restoration, fish habitat structures, temporary bridge crossings, driveway/road culverts, private-drive bridge, boat docks, agricultural livestock and/or equipment stream crossings. Not for use with Commercial / Industrial / Subdivision projects. Does not include development outside of Chapter 105 Permitting.

**Clean Fill & Borrow Sites 0.99 acre or less:** Excavation, stockpiling, and placement of clean fill (as defined in the DEP Management of Fill Policy, 2021) materials defined as soil, rock, stone, gravel, used asphalt, brick, block or concrete from construction and demolition activities. A flat fee is defined for Total Disturbed Area of 0.99 acres or less (for all types of development; also see Small Clean Fill and Borrow Sites below for projects less than 5000 square feet).

**Small Clean Fill & Borrow Sites less than 5000 square feet:** Excavation, stockpiling, and placement of clean fill (as defined in the DEP Management of Fill Policy, 2021) materials defined as soil, rock, stone, gravel, used asphalt, brick, block or concrete from construction and demolition activities. where the Total Disturbed Area is less than 5000 square feet (0.11 acre) for Private Use or Other Types of Development (defined above).

**Timber Harvesting:** All timber harvesting activities are required to have an E & S Control plan available on site at all times and may be requested by the District. Timber harvests exceeding 25 acres of earth disturbance must obtain an Erosion & Sedimentation Control Permit. Earth disturbance activities include the construction of skid trails, logging roads, and landing areas.

**Fee Waivers:** Any unit of County, State, or Federal Government shall be exempt from paying a review fee. Review fees shall be exempt for clean fill & borrow sites under one acre in which the fill or borrowed material originates from and remains on the same agricultural operation with an NPDES permit. Any municipality may develop a memorandum of understanding (MOU) with the Conservation District to become exempt from paying a review fee. This waiver does not apply to private non-profit organizations, authorities, or schools. All entities exempt from paying a review fee should still submit the application form along with the erosion control plan.

**PAG-01/PAG-02 General and Individual NPDES Permits:** All National Pollution Discharge Elimination System Permits require the development of an erosion and sediment control plan. PAG-01/PAG-02 General NPDES permits require a \$500 Administrative Filing Fee. Individual NPDES Permits require a \$1500 Administrative Filing Fee. NPDES Administrative Filing Fees shall be made payable to: **Huntingdon County Clean Water Fund**. An additional PA DEP Disturbed Acreage Fee of \$100 per disturbed acre will be applied to all projects requiring an NPDES permit. This Disturbed Acreage Fee will be made payable to: **Commonwealth of Pennsylvania Clean Water Fund**. The PA DEP Disturbed Acreage Fee partial acreage will be rounded as follows:  $<.5$  is rounded down and  $\geq .5$  rounded up.

**Authority & Applicability:** The County Conservation District is delegated the authority to administer the Commonwealth's Erosion & Sediment Pollution Control Program under PA Clean Streams Law, Chapter 102, rules and regulations. Districts may charge fees for Erosion and Sediment Control Plan reviews as authorized by Act 217, The Conservation District Law.